

**ATTORNEY GENERAL TRAVEL CONTROL BOARD
MINUTES
QUARTERLY MEETING
500 South 2nd Street, Springfield, IL 62701
Video Conference Room
Wednesday, July 12, 2017**

The Attorney General's Travel Control Board meeting was called to order at 10:00 a.m. by Chairman Tad Huskey. In attendance was Board member Melissa Mahoney. Chief Internal Auditor Jay Wagner was present as an observer. Advance notice of the meeting was posted at 500 S. 2nd St. in Springfield by Tad Huskey, at 100 W. Randolph in Chicago by Mary Jordan, and on the OAG website.

The minutes from the previous meeting held on January 10, 2017, were reviewed and approved. There was not a meeting held during third quarter of Fiscal Year 2017, so there were no minutes to approve for that quarter.

Under new business, the Lodging exception list for the third and fourth quarters of FY17 was reviewed and discussed. The list was approved and the Board was in agreement with these filings. In addition, the Headquarters report was reviewed and approved for the first half of 2017.

The Board also discussed a cab fare cost incurred by an Office employee who inadvertently took a cab that charged fare plus one half to drive to the suburbs of Chicago. The Board reviewed the circumstances and approved the charges.

The Board also discussed revising Office travel policy 5.3.1(f). The Board was in agreement the language should be looked at and will consider making revisions in our next meeting.

There was no other new business discussed.

The Board agreed on the next TCB meeting date. It will be October 11, 2017, at 10 am in room 230, 500 South 2nd Street, Springfield, IL.

Having no further business to discuss, the meeting was adjourned at 10:07 a.m.



Chairman



Member