

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
March 26, 2014

The Procurement Policy and Compliance Monitoring Board met in public session on **Wednesday, March 26, 2014** in the James R. Thompson Center, 100 West Randolph Street, 11-722A and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson, called the meeting to order at 2:01 p.m.

ROLL CALL

Board members present (5):

Springfield: Dave Boots, present
 Joe Small, present
 Pam Blackorby, present

Chicago: Karla Schreiber, present
 Sam Dorger, present

Other staff: Melissa Mahoney, Chief Procurement Officer
 Eileen Baumstark-Pratt, Board Secretary
 Iris Delgado, Purchasing Supervisor
 Emily Vivian, Land Acquisition
 Lora McDonald, Chief Technology Officer

Approval of minutes from the meeting held on February 26, 2014

The Chair asked the Board to review and approve minutes from the Wednesday, February 26, 2014 Procurement Policy Compliance and Monitoring Board (PPCMB) meeting. Dave Boots moved and Sam Dorger, seconded the motion and by unanimous vote, the minutes from the meeting held on Wednesday, February 26, 2014 were approved.

The motion carried on the following voice vote:

Yeas: Dave Boots, Joe Small, Pam Blackorby, Sam Dorger and Karla Schreiber

New Business:

Purchase of Microsoft SQL Licenses and Upgrade Purchase

The Chief Technology Officer submitted a request to purchase 815 Microsoft SQL User Licenses from the state master contract awarded to CDW-G.

Melissa Mahoney, Chief Procurement Officer (CPO) explained The Microsoft SQL product is used as the back-end to all applications and databases utilized by the office. As we move existing databases and software applications to more powerful servers, we fortify the back end of these applications with SQL. Microsoft licensing requirements dictate that we must purchase access to SQL for each device and/or user who may utilize these databases and software applications.

By purchasing 815 SQL user licenses, we will ensure compliance with Microsoft's licensing agreement and cover all our employees and devices that may be used to access any one of these software applications.

Office Services will execute a purchase order with CDW-G, the CMS awarded vendor, contract number 2595580. The anticipated expenditure amount is: \$119,902.80.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Purchase of Microsoft CAL Licenses

The Chief Technology Officer submitted a request to purchase 100 Microsoft Office and Computer Client Access Licenses (CAL) from the state master contract awarded to CDW-G.

Melissa Mahoney, CPO explained a server Client Access License (CAL) is a license that gives a user and/or a device the legal right to access Microsoft server software that's been installed on our network. Each employee or each employee device must have a valid CAL license to access Microsoft products maintained on our servers. This purchase of 100 Microsoft Office and Computer Client Access Licenses will ensure our office's continued compliance with Microsoft's licensing requirements.

Office Services will execute a purchase order with CDW-G, the CMS awarded vendor, contract number 2595580. The anticipated expenditure amount is: \$45,127.00.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Purchase for Cisco Switches

The Chief Technology Officer submitted a request to purchase four (4) Cisco ASA IPS Firewall switches with Cisco ASA Software from the state master contract awarded to AT&T.

Melissa Mahoney, CPO explained this acquisition will replace our current Cisco ASA switches that have reached the end of their useful life and cannot function with the new Cisco software. The Cisco ASA 5500-X Series Next Generation Firewalls are designed to meet the network performance needs of small offices while delivering enterprise-strength security. It combines the industry's most deployed state inspection firewall with comprehensive, next-generation network security services as well as Cisco Application Visibility and Control, web security, botnet filtering and intrusion prevention. This upgrade is part of the Internal Revenue Service's list of findings and recommendations from their Safeguard Review Report issued in January.

Office Services will execute a purchase order with AT&T, the CMS awarded vendor, contract number 8293460. The anticipated expenditure amount is: \$75,152.20.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Purchase of Dell PowerEdge R620 Server

The Chief Technology Officer submitted a request to purchase a new PowerEdge R620 Dell Server off the state master contract awarded to Dell Marketing L.P.

Melissa Mahoney, CPO explained the PowerEdge R610 Server will replace the current server that resides in Montvale which has reached the end of its useful life and is running out of space. The server currently hosts the General Law files, printers, and Microsoft Access databases for our Montvale Office.

The CMS master contact with Dell allows offices and agencies to acquire Dell products as needed.

Office Services execute a purchase order with Dell Marketing, L.P., the CMS awarded vendor, contract number 2583920. The anticipated expenditure amount is: \$7,196.69.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Purchase of Dell R910 Chassis Server

The Chief Technology Officer submitted a request to purchase a new Dell R910 Chassis Server off the state master contract awarded to Dell Marketing L.P.

Melissa Mahoney, CPO explained the Dell R910 Chassis Server will be utilized for the new Microsoft Exchange Software for the purposes of building redundancy for the email system.

The CMS contact with Dell allows offices and agencies to acquire Dell products as needed.

Office Services will execute a purchase order with Dell Marketing, L.P., the CMS awarded vendor, contract number 2583920. The anticipated expenditure amount is: \$46,867.61.

The Chairperson asked if there were any comments pertaining to the purchase. No comments were received by the Board members.

Public Comment:

The Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved, and Dave Boots seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Dave Boots, Joe Small, Pam Blackorby, Sam Dorger and Karla Schreiber

The meeting adjourned at 2:10 p.m.