

OFFICE OF THE ATTORNEY GENERAL
Procurement Policy Compliance and Monitoring Board
MEETING MINUTES
Wednesday, January 9, 2019

The Procurement Policy and Compliance Monitoring Board met in public session On **Wednesday, January 9, 2019** in the James R. Thompson Center, 100 West Randolph Street, and in the Illinois Attorney General's main office, 500 South Second Street, Room 214, pursuant to notice.

Karla Schreiber, Chairperson called the meeting to order at 11:32 a.m.

ROLL CALL

Board members present (4):

Springfield: Pam Blackorby, absent
Tad Huskey, present
Lisa Kaigh, present

Chicago: Karla Schreiber, present
Sam Dorger, present

Other staff: Rocco LaSalvia, State Purchasing Officer
Eileen Baumstark-Pratt, Board Secretary

Approval of minutes from the meeting held on November 28 and December 14, 2018

Karla Schreiber, Chairperson asked the Board to review and approve the November 28 and December 14, 2018 , Procurement Policy Compliance and Monitoring Board (PPCMB) meeting minutes Sam Dorger moved and Tad Huskey seconded the motion and by unanimous vote, the minutes from the meeting held **November 28 and December 14, 2018** were approved.

The motion carried on the following voice vote:

Yeas: Karla Schreiber, Tad Huskey, Lisa Kaigh and Sam Dorger

Old Business

Karla Schreiber, Chairperson asked if there was any old business to report.
No comments were received

New Business

Interior JRTC OAG Painting Maintenance

Rocco LaSalvia, SPO explained, Office Services was seeking approval to establish an obligatory purchase order to allow the CMS – approved contract vendor C&W Building Services, Inc to complete a maintenance services project by repairing and painting various common area hallways and some offices / conference rooms that our office identified during an inspection.

Rocco further explained this purchase order contemplates additional work that may be requested and approved during the project that may have been missed during the initial inspection.

C&W Building Services, Inc. will complete the work, under their facilities contract #CMP5879460. Only CMS staff or CMS approved contracted vendor can conduct work in the JRTC. The total estimated cost for this project is \$33,000.00

Office Services will execute a purchase order for a total cost of \$33,000.00

Public Comment:

Karla Schreiber, Chairperson asked if there were any public comments. No public comment.

Adjournment:

There being no further business to come before the PPCMB Board, Sam Dorger moved and Lisa Kaigh seconded that the meeting adjourn.

The motion carried by the following voice vote.

Yeas: Karla Schreiber, Tad Huskey, Lisa Kaigh and Sam Dorger

The meeting adjourned at 11:40 a.m.